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REGULATION  
No.

HEADQUARTERS EMERGENCY PLAN

Rescission:  dated 17 August 1955

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1. GENERAL

Prudent foresight requires that plans be formulated to ensure the carrying on of the business of the Central Intelligence Agency at all times and under all circumstances of emergency, including fire, riot, natural disaster, and enemy attack. This must necessarily be based on the continued faithful service of the members of this Agency under emergency conditions, the same as under normal conditions. To this end, the following instructions are issued hereby for the information and guidance of all members of the Agency.

2. ENEMY ATTACK

a. In the case of an enemy attack or a condition of warning preliminary thereto, the instructions set forth currently in the "Guide for Civil Defense Action in the Washington Warning Area," promulgated to the public in the Washington metropolitan area on 17 November 1959 by the Director of the Office of Civil and Defense Mobilization, the Board of Commissioners of the District of Columbia,

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the Governor of the State of Maryland, and the Governor of the Commonwealth of Virginia will be followed by all members of this Agency except those individuals who are directed in advance of such emergency by competent Agency authority to do otherwise. Copies of this Guide have been distributed to every householder in the Washington metropolitan area including all members of the headquarters of this Agency.

b. All Agency members are enjoined to keep themselves and all members of their families familiar with all of the provisions of the Guide, especially those dealing with the significance of the two types of warning signals which are described and explained on page 4 thereof, and to take all precautionary measures described therein. In the event of evacuation precipitated by the sounding of the Alert Signal, all members of this Agency are urged to follow the patterns and routes of evacuation prescribed by the Guide and the rules and instructions of the local civil defense authorities.

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d. Although the Government in general and this Agency in particular have a feeling of personal and official concern for the welfare and safety of the members of our employees' families in time of emergency, nevertheless, the basic responsibility for planning and achieving a satisfactory state of preparedness in this regard rests with the head of the family himself, aided by guidance and assistance provided by civil defense authorities as set forth in the "Guide for Civil Defense Action in the Washington Warning Area," cited above.

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e. It is urged that heads of families, in carrying out this responsibility, select definite rendezvous points, such as homes of relatives at a distance from the Washington area, which would be the ultimate objective of members of their families in the period beyond the immediate care afforded by local civil defense authorities as set forth in the Guide. Planning along these lines should be discussed thoroughly with members of the family to the end that they understand and can react accordingly. As an interim

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### 3. OTHER EMERGENCIES

In the case of fire, riot, natural disaster, or any other type of emergency (other than attack by an enemy) which imperils this Agency during duty hours, all employees should follow the rules announced in the posted notices governing action in case of fire and all other applicable regulations and notices, giving particular emphasis

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to the securing of all classified material, and should carry out the instructions and follow the guidance of Building Emergency Officers and their assistants in evacuating the buildings and proceeding to places of safety. Members of the organized CIA Security Patrol, distinguishable by arm bands worn on the left arm, red in color, bearing the words "SECURITY PATROL" in white letters  $1\frac{1}{4}$  inches high, will be on the scene to afford overall protection and preserve order pursuant to authority vested in the Security Patrol. Appropriate instructions will be issued by Building Emergency Officers or their assistants, or by members of the Security Patrol, concerning when and where work will be resumed upon abatement of the emergency.

4. PERIODIC REVIEW

Each office will make provision for periodically bringing this regulation to the attention of all individuals under its supervision.